



Board Meeting Agenda & Updates

January 3, 2017

9:15am – Monica's Office

Call to Order – Maureen Crabtree

Approval of Minutes - Jen Greenberg

Secretary's Report – Sending out a OneDrive spreadsheet with what I have of everyone's Board Training.

Please review and update by Friday.

Treasurers Report - Tom Schauer

- A. Current cash position is \$102,415.92
- B. Received \$2,600 in Matching Gifts in Dec; \$11,300 more needed to reach plan
- C. Paid \$2,200 for the School Auction
- D. We have about \$11,700 left to pay in grant and stipends, about half to full time teachers
- E. Created a line for Parent Ed – pass thru with \$1,950 in collections and payments due to Melanie Miller
- F. Split Wellness out to three budget lines as discussed last month
- G. Made \$2,660 in payments for Artist in Residence; \$6,761 left in budget

New Business (to be voted on or discussed):

Goals – quick mid-year check-up; where are we in relation to our goals?

New Family Welcome Ideas

President's Report - Maureen Crabtree

- A. Construction Plan- Monica will be sharing the current construction plan with us at this Board meeting, which will be held at school. We will walk the grounds, so come prepared with your boots. She will communicate with everyone at the Jan GM meeting as well.
- B. Playground ideas - Ok by Monica to ask Student Council for input on playground ideas. She has asked the District to create a natural playground with large logs and stumps for climbing, as some other schools have done during construction.
- C. Family Reading Night will be led by Jen Danielson and Danielle Frost. She said they have some ideas already. Monica is going to kick off an email with teachers and I to determine what level of involvement they need from PTSA.
- D. Junior Achievement – I sent the 4th grade teachers an email before break with an overview and next steps, including signing the contract. Haven't received any response. Next steps: Wendy/Mo need to check in again to keep this moving along.
- E. Egg Drop – Feb 23 is only date that will work because after construction fencing goes up, we won't have room. Monica is ok to do it this date (though not as excited because of the cold). She was to confirm by today if we are 100% a go! Fire dept is holding the date for us. Will communicate the plan in upcoming newsletter Jan 17th.
- F. New Family Welcome Packet – Monica likes the idea (giving a welcome letter with instructions to join PTSA + Fun Run T-Shirt), and we can provide Cheri with whatever we want her to distribute. Next steps...need to fine tune the flyer and welcome letter. April/Mo/Steph?
- G. New Family Coffee- She also shared her suggestion for having another New Family Coffee mid-year (Feb) for any new families to connect. Would need to coordinate closely with Room Parents/Teachers to find contact info for those families because she wasn't willing/able to provide us a list. Kelly, thoughts?

- H. Eagles in Action / MoreLOVE – Looking to do this around Valentine's Day – Mon Feb 12th or Tues Feb 13th - Give LOVE by staying after school to make sandwiches and comfort kits to benefit the homeless in Seattle. Earn Eagles in Action hour. Mira is confirming with MoreLOVE and will let us know which date works best. Will communicate in late Jan newsletter.
- I. Teacher Asks – Had a discussion with Monica about how teachers may come to PTSA asking for things, but she wants them to come to her first. Also, she wants us to remind the teachers that they should use their classroom grant money for these special needs. Vacuums and new computers are top on many teacher's wish lists.

EVP - Stephanie Lecovin

- A. Waiting to hear back from Forrest Miller from the District about what options are available for fundraising at our auction. Add to agenda to discuss ideas at GM meeting this month? Discuss timing for survey.

VP Community - Margo Wei

- A. Dance Party: The dance party is scheduled for 2/2/18 from 6:30 to 8:00 in the commons at the middle school. The Dance Dude, Gaylen Suave, will be there to help make the evening fun for kids and families. He will teach the kids fun dance moves during their PE classes the week prior. There will be a photo booth, glow sticks and light snacks in the Commons area. We are requesting volunteers to help with ticket sales, after school and at the dance. We will also need volunteers to help with set up and clean up and to bring Costco's bagged apples. The cost of the dance is \$5 pre-sale (after school Wed, Thurs, Friday before the dance) and \$7 at the door. Optional purchase of a punch card (\$5) that you could get snacks (1 punch), Glow necklace (2 punches) and photo booth photo strip (3 punches).
- B. Egg Drop: We will probably have the egg drop on 2/23/18. We need to hold the egg drop prior to our construction project since we need space for it. This is why it is scheduled during the "cold" part of the year.
- C. Assemblies: February 6th we have Professor Ficklestein's Physics Phactory. Professor Ficklestein, the quirky, colorful and lovable Physicist who loves his work and can't wait to show off his factory's wacky experiments, kooky creations and goofy gadgets will perform for our students! During the course of the show, "The Professor" will demonstrate Isaac Newton's 3 Laws of Motion utilizing physical comedy, mime, music, magic and hilarious sound effects with lots of audience participation.
- D. Carnival – Elysia will begin meetings for carnival soon after they have information about the areas we will be able to use around the construction. She is still in need of one committee person to assist in planning.
- E. School Play: Planning for the play will begin this month. No one has signed up for the play so April is changing the newsletter wording. If we don't have volunteers, she will need to trim it way back. Without more volunteers, we would not be able to produce a full program with photos. It would most likely be a one pager, which would mean no place for business ads. We also would not be able to implement a flower sale at the event. Otherwise, the play and rehearsals themselves will be generally the same as it's always been.
- F. Parents Night Out: We have the contract signed and it's now officially on the calendar for St. Patrick's Day. We've put out a notice to parents on the Peachjar so people can get it on their calendars. We've had a couple of people volunteer donations already. In the next couple of weeks planning will begin.

VP Enrichment - Ashley Fitzpatrick

- A. After school programs - 87% of our classes are full, with some room here and there. The process seems to be working well and we are now recruiting for our parent chaperones. I expect to have no issues here. We may need to review a process for what to do in the circumstances when a parent chaperone cancels at the last minute.

VP Outreach - Kelly Radcliff

- A. Next Teacher Appreciation Luncheon is on Monday, Jan 8th. Hosted by the 3rd grade families. The email has already gone out for signups. The theme is Soup & Salads.

Dir. Communications - Tricia Barendt/ April Rickard

No Current Updates

Dir. Membership - Christine / Jessica

- A. Attempted to email a blast through MSA to reach parents listed in the directory but not PTSA members. The filtering was not perfect but managed to gain 2 new memberships. Will continue to work on this through other methods. Submitted the Membership Challenge application to WA State PTA. To be considered for the cash prize we need 13 more new memberships by 1/31/18.

Dir. Fundraising - Megan Smiley

No Current Update?

Dir. Legislative Advocacy - Melissa Stone

- A. *Save the Date:* On Jan. 29th, there will be sign waving events before and after school to support the bond and levy vote on Feb. 13th. We want to get as many kids, parents, community members and teachers down to the intersection of 6th and Central as we can. I will have some campaign signs, but the signs the kids made were the most popular last time around. I will help coordinate with the LWEA teacher liaison to get the teachers there.
- B. Due to the date for sign waving events overlapping with the new Focus Day date, LWPTSA and Peter Kirk PTSA will not be participating in the WSPTA Focus Day in Olympia that was just rescheduled.

Dir. Arts & Language Arts - Miyoko Nather

No Current Updates

Dir. Volunteering - Wendy Alston

No Current Updates