



GM Meeting Minutes

January 11, 2017

Peter Kirk Library, 7pm

Called to order at Introductions by Maureen Crabtree, President

Attendance: 23 (View attached sign in sheet). Quorum - Yes

I. Secretary's Report and Approval of Minutes

Jennifer Greenberg

Previous November 9, 2017 GM Meeting Minutes approved as previously published.

II. Treasurer's Financial Report

Tom Schauer, Elysia Heller

- A. Dec Cash balance is \$102,416 (Checking \$36K, Special Projects, non-operating \$30K, Savings Account \$32K, Paypal \$4K)
- B. Highlights of current actual vs budget: 88% of General Fundraising, 70% of Grants/Stipends, 30% of Arts/Language
- C. Please view Meeting Slides for full Financial Review

III. President's Report & Current Business

Maureen Crabtree

A. Thank you to the Financial Review Committee. Mid-Year Financial Review was completed.

B. Goals – Mid Year Check in. Achieved the following:

- 1. Launched MSA!
- 2. Met Fundraising Fun Run Goal!
- 3. Over 100% PTSA Membership!
- 4. Exceeded Goal for GM Meeting Attendance!
- 5. New Enrichment Initiatives!
- 6. Streamlined BASP Program!
- 7. Online Centralized Database of all PTSA files on OneDrive!
- 8. Increased Utilization of Scholarships Funds!

C. Nominating Committee Accepting Nominations for 2018/19

- 1. Email nomcom@peterkirkptsa.org. Committee will come up w/slate of candidates

IV. Reports from Officers

VPs & Directors

A. Director of Advocacy - Maureen Crabtree for Melissa Stone

- 1. Bond and Levy Measure: Sign Waving- Jan 29th before and after school on 6th & 85th
- 2. Vote by Feb. 13, 2018!

B. Directors of Membership

Jessica Conner, Christine Bergstein

- 1. Achieved over 100% membership! 581 members (parents, family + teachers)
- 2. Submitted application to WA State PTSA. Need 13+ members by the end of January
- 3. New Family Welcome Packet created for families starting school during the year

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C. Director of Fundraising

Maureen Crabtree for Megan Smiley

1. Company Matching - Don't forget to fill out for volunteer time including WatchDOGS
2. Earn money for PTSA when shopping - Amazon, PCC Cards, Ring Video Doorbell
3. GREEN GALA - Parent's Night Out & Auction! To have fun as parents and raise money for new school bells and whistles for the kids.
 - a. Next Wednesday's Eagle Flyer will link to start ticket sales and instructions on how to donate to auction.
 - b. Committee is Natalie Hodges and Laura Harding. Anyone want to join the planning committee, please contact them
 - c. Budget discussion about budget being higher than originally anticipated although we plan to raise more money as well – Need to adjust budget.

Elysia Heller made a motion made to raise the income and expenses for the Green Gala to \$15K. All in favor, no one opposed. Motion approved.

D. VP of Enrichment

Ashley Fitzpatrick

1. Dance Dude – will teach kids dance moves during PE to do at the school dance.
2. After School Programs – BASP still a few spots left for the following classes:
 - a. Ceramics, Lego, Spanish, Zeno Math

E. VP of Arts and Language

Miyoko Nather

1. Reflections – 2 students moved on to the State Level. Kady Bezuidenhout (5th) for visual art and Caroline Franklin (3rd) for music composition!
2. Art Docent Info and Training – January 18th. They will run through a sample lesson led by Marni Brown.

F. VP of Outreach

Kelly Radcliff

1. Staff Appreciation Luncheons. January continued excellent participation and teacher feedback of themes. 4th grade families coming up on February 5th.
2. Kindergarten Registration – Feb 1, 2018, 1-7pm held in PK Library
 - a. Kelli Primavera and Jen Greenberg to coordinate kindergarten playdates and outings with families during the summer to connect parents.

G. EVP & Wellness

Stephanie Lecovin

1. New School Playfield – Trying to upgrade to a non-toxic turf field due to mud.
 - a. Received grant from city to upgrade from dirt (1st step)
 - b. Will potentially be fundraising to help fund the project
2. Sustainability – Met with Rick Burden about starting composting in all classrooms
3. New Grants Committee created to assess grants/stipends for teachers.

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4. New School Committee created to discuss what things are allowed to fundraise for. Keeping projects and ideas very kid focused.

5. Wellness Committee Update – changing format to help parents educate parents

H. Directors of Communications

Tricia Barendt, April Rickard

1. 4 Ways to Stay Informed - PeachJar, Eagle Flyer Newsletter, Website and PTSA Facebook Page
2. My School Anywhere Directory - Kids (currently 70 kids) are not all connected to their teachers. Spread the word to help update the directory.

I. Director of Volunteering

Wendy Alston

1. Current Opportunities & Needs – Visit MSA Signups
 - a. Special Needs Liason
 - b. Craft-a-Holic to help Tricia w/glass display case
 - c. Carnival – contact Elysia Heller
 - d. School Play – contact April Rickard as she is building Play Committee
 - i. Implementing New Flower Fundraising and Student Volunteer Programs
 - ii. Other positions include Photographer, Hospitality, Registration, Program Printing, DVD Sales, Ticket Sales, Volunteer Coordinators.
2. E-Prep – Completed inventory of food and water. Scheduled for this week to move supplies into classrooms. Looking for a couple Volunteers to help Sean. WatchDOG?

J. VP Community

Margo Wei

1. Upcoming Events
 - a. Spirit Day – January 17th – Teacher/Student Switch Day
 - b. School Dance – February 2nd, 6:30-8pm @ Middle School
 - c. Physics Assembly – Tuesday February 6th
 - d. Sandwich Making w/MoreLOVE project – Monday February 12th after school
 - e. Egg Drop – February 23rd
 - f. Green Gala – March 17th, 6pm
 - g. Emergency Preparedness Drill – March 14th, 10:45am

V. Principal's Report, Construction Plan

Monica Garcia

- A. Discussed construction fence location.
- B. Recess was recently reduced to only 2 grades at a time which has helped greatly and will most likely continue during construction.
- C. Dome will be taken over by construction crew.
- D. School is bringing in organic logs to create a natural play area.
- E. Teacher parking will be reallocated.



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- F. Construction to start mid March/April.
- G. Did brainstorming exercise about 'Safety Concerns' and 'Games/Activities During Construction' and she will create focus groups to address.

VI. Student Council Update

Cooper Vincent

- A. Sister School Supply Drive – raised more than \$1100! Pencils, crayons and more than 900 books were shipped to arrive in March.
- B. Spirit Days – Teacher /Student Switch, Mustache Day, Half Winter
- C. Student Store will open soon.
- D. Now collecting Box Tops for our school. Can turn in to the teachers.

VII. New Business & Open Forum

- A. Sheryl Vincent discussed a 4th Grade family that has offered to donate \$ to a charity for every pound of trash on the perimeter of the school that is picked up and turned in.
- B. Green Gala Fundraising – Julie Bebee brought up that the current Die-Cut machine could be updated. PTSA committee will survey teachers for their thoughts/needs as well.

Meeting adjourned at 8:15pm. Minutes by Jennifer Greenberg, Secretary

Post Meeting Parent Ed

Helen Wang

Topic: 'The Best of Summer Camps'

- PTSA distributed 'Summer Camp' List
- Helen discussed 6 Crickets online system for registering and sharing schedules