

General Membership Meeting Minutes

Sept 14, 2017

7:30pm-8:30pm

Peter Kirk Library



Called to order at 7:30pm by Maureen Crabtree, President

Attendance: View attached sign in sheet. Quorum – 37!!

- I. President's Report – Maureen Crabtree
 - a. Welcome / PTSA explanation
- II. Secretary's Report – Jennifer Greenberg
 - a. Quorum – yes, 37 people in attendance!!

Last GM Minutes (May 18, 2017) were approved without changes as previously published.

- III. Treasurer Report: Tom
 - a. Changes to current 2017/18 budget reviewed and presented.

Tom made a motion to approve 2017/18 Budget. Motion seconded. All in favor, no one opposed. Approved.

- b. 2016/17 Fiscal Year End Financial Review overview and presentation
 - i. Actual expenditures were in line by 5%, but we collected more revenue primarily due to company matching. Matching up by \$3500. Surplus will be set aside to be used toward capital projects.

Elysia made a motion to approve the 2016/17 Year End Financial Review. Motion seconded. All in favor, no one opposed. Approved.

- c. 2017 Status vs. Budget graph and chart reviewed

- IV. Goals & Amendments Reviewed

Jennifer made a motion to approve the Goals for 2017/18. Motion seconded. All in favor, no one opposed. Approved.

- V. Executive VP – Stephanie Lecovin
 - a. Reviewed Standing Rules and Amendments

Megan made a motion to approve the 2017/18 Standing Rules. Motion seconded. All in favor, no one opposed. Approved.

- VI. VP & Director Reports
 - a. VP Enrichment – Laura Harding for Ashley
 - i. Programs start next week
 - ii. Enrichment programs are occurring during school as well as after school (ie. Garden, Outdoor Classroom)
 - iii. New initiatives for this year – Junior Achievement (4th Grade), Dance Dude, Math Challenge
 - b. VP Community – Margo Wei
 - i. Need Volunteers for School Picnic
 - ii. Upcoming activities on Calendar: Watch Dogs Pizza Night, Walk to School, Egg Drop
 - iii. Wellness Committee will be putting together Green Cleaning Kits for classrooms

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- iv. Trace Kuhn is taking over Grounds Beautification Day, Cara Tyler taking over Walk to school.
 - c. Arts and Language Director - Miyoko
 - i. Introduced Reflections program & this year's theme: 'Within Reach'. Deadline is November 3rd.
 - ii. Art Docents are being chosen. Art Docent orientation will be held Sept 27th.
 - d. VP Outreach – Maureen for Kelly
 - i. Welcome back teacher luncheon went well.
 - ii. New family coffee went well
 - iii. Monthly teacher appreciation luncheons will be held by grade level
 - iv. Staff Appreciations will be in May
 - v. LWSD District wide new family orientation for new families to the area/country
 - e. Communications
 - i. New online program – MySchoolAnywhere started this year!
 - ii. Please download MSA on your mobile device – use for volunteer signups and for online directory. Must be PTSA Member to search directory.
 - iii. PTSA Newsletter will go out every 2nd Wednesday.
 - iv. Website has been redesigned. Please use for Calendar, Events, PTSA Documents, etc..
 - f. Volunteer Director
 - i. School Picnic – New Date is Wednesday 20th
 - ii. Still need volunteer for Family Reading Night (March 1st). Batool volunteered!
 - iii. Watch Dogs signups will now be on MSA
 - iv. Eagles in Action – Student Volunteer Program. Once a student completes 10 hours, they will earn a stuffed eagle.
 - g. Membership
 - i. **94% Membership** (Currently 525 out of 556). Please encourage any that haven't, to join.
 - ii. Teacher percentage is 63%
 - h. Fundraising – Fun Run Update - Megan
 - i. Fun Run – Kids will be attending Fun Run Assembly Sept 15th. Prize pack weekly drawing.
 - ii. Donations will be online (\$150 per student or \$300 per family is recommended amount)
 - iii. Fundraising goal is \$60,000. Currently at \$16,900.
 - iv. Class with the most participation will win a party!
 - i. Advocacy – Melissa
 - i. LWSD Candidate Forum – Candidates will be speaking on Education (October 11, 730pm)
 - ii. Legislative Assembly in Tacoma (October 20-21)
 - iii. LWSD School Bond and Levy (Feb 2018). New school to open 2019
- VII. Principal Update – Monica Garcia
- a. Monica asked for topics of interest to discuss moving forward from those in attendance. Following are the topics raised: Parking Lot Congestion/Transportation, Ride Share, Spelling Bee, Friendship Bench/Kelsey's Corner, Nature Vision, Ski Bus, Quest Bus Location change, Musical Opportunity/Performance for all Grades, Challenge Work, Read/Walk to Reading and/or Math, Recess Monitors, Walking School Bus, Skype with other teachers abroad, Enrichment (Hour of Code, Junior Achievement).

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- b. Call or email her if you have a question or concern. Love positive comments of teachers as well.

VIII. NEW BUSINESS / OPEN FORUM

- a. Lead Safety in schools: Our lead contamination level was tested to be above school standard. Stephanie is working with Maureen Crabtree, Laura Harding and Monica Garcia (principal) on the issue. Stephanie recommended to have your kids bring their drinking water from home. Our new school will have filtered water!
- b. Kirkland Parks Dept. New School Playfield Partnership Program discussed. Survey to be completed re: turf vs. grass vs. sand. Once voted on by PTSA, Stephanie can bring it to them to discuss officially.

Meeting adjourned at 8:42pm, Minutes by Jennifer Greenberg, Secretary.