

**General Membership
Meeting Minutes
November 9, 2017
7pm
Peter Kirk Library**



Call to order: The meeting was called to order at 7:05pm by President, Maureen Crabtree.
Quorum: Yes - 16 present (see attached attendance sheet)

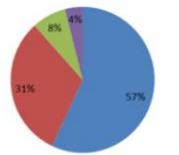
I. Secretary's Report and Approval of Minute – Wendy Alston for Jennifer Greenberg
Minutes of the September 14th, 2017 GM Meeting were accepted as previously published with no changes or objections.

II. Treasurer's Report – Tom Schauer

\$81,013	Opening cash balance at the start of the year (7/1/17)
+\$25,468	Activities through 10/31 have produced additional cash
	63,750 Collected from Fall Fun Run (w/ matching of \$9,261)
	(4,900) Direct event expenses
	58,850 Net Cash from Fund Run event
	(33,200) paid in Grants & Stipends
	<u>25,650</u> Balance to be used for other programs
\$106,481	Cash balance at EOM October
(\$24,304)	Remaining activities to fund
	(10,750) Remaining Grants & Stipends
	(13,100) Art and Language Programs
	(12,750) Various programs and activities
	(5,000) State & National Dues and expenses
	(41,600) Balance of Remaining Cash Outflows
	<u>+17,250</u> Remaining balance of Budgeted Matching Gifts
	<u>(24,350)</u> Balance to be used for other programs
\$82,177*	Target year-end (6/30/18) cash balance

2017 Status Vs Budget

	2017 Budget	YTD Oct-17	Diff
Collections from:			
Fall Fun Run	48,200	49,600	1,400
Matching Gifts	26,500	9,261	(17,239)
Membership Collections	6,500	7,520	1,020
Various Collections	3,350	1,097	(2,253)
TOTAL NET COLLECTIONS	84,550	67,479	(17,071)
Fundings for:			
Grants & Stipends	(43,876)	(33,144)	10,732
Language Arts Programs	(14,345)	(1,269)	13,076
Community	(8,550)	(2,938)	5,612
Outreach	(4,975)	(1,532)	3,443
Various Programs	(5,025)	(814)	4,211
Administrative			
State & National Dues	(4,000)	(139)	3,861
PTSA Operating Costs	(2,615)	(2,175)	440
TOTAL NET PAYMENTS	(83,386)	(42,010)	41,376
Surplus (Deficit)	1,164	25,468	24,304



- ❖ Revenue from the fall Fun Run and Matching account for almost 90% of cash available for programs;
- ❖ Grants & Stipends account for more than 50% of program costs.

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III. President's Report – Maureen Crabtree

- A. Standard of Affiliation Checklist completed. Document was circulated and reviewed during meeting
- B. 2016-17 Tax filing is due on 11/15 and Tom Schauer will file by due date.
- C. Election of the Nominating Committee - The Nominating Committee is focused on assembling a list of willing and qualified candidates to serve on next year's PTSA Board of Directors.
 - Laura Harding
 - Liz Feldszer
 - Laura Castillo
 - Stephanie Lecovin

Megan Smiley made a motion to approve the nominating committee candidates as previously mentioned. All in favor, no one opposed. Motion Approved and Nominating Committee elected.

IV. Director and VP Reports

A. Director of Advocacy – Melissa Stone

1. LWSD Bond and Levy Measures

- Election on Feb. 13, 2018
- The LWSD School Board voted to approve a bond and two replacement levies for the Feb. 13, 2018 ballot. This is part of the long-term district strategy.
- The 2018 Bond will raise \$299 million with no tax rate increase. It will fund building projects that address growth and overcrowding.
- The Capital Projects levy funds critical facility and technology needs not funded by the state. The 2018 levy replaces the expiring levy with no tax rate increase.
- The Educational Programs & Operations (EP&O) levy funds program and operations needs not funded by the state. The 2018 levy replaces the expiring levy and decreases the tax rate.
- **BOTTOM LINE:** Total LWSD Tax Rate for all 3 measures: \$2.93 per \$1,000 assessed value (A DECREASE from \$3.18 per \$1,000 AV).

2. EP&O Levy funds – covers the following:

- Substitutes
- Nurses
- English language learning
- Special Needs programs
- Highly capable programs
- Security/safety programs
- Transportation
- Athletics and Activities programs
- Early learning programs
- Staff training
- 7 Period High School Day

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- 3. Capital Funds Levy – covers the following:**
 - Student/staff computers
 - Network/storage
 - Software/infrastructure to run the district
 - Security and safety improvements
 - Software for student instruction
- 4. Bond Funds – covers the following:**
 - Building space for more than 2000 kids
 - New elementary in LW community
 - Enlarged/remodeled elementary (Alcott)
 - Enlarged/remodeled middle (Kamiakin)
 - Enlarged High School (LW)
 - New choice HS (Eastlake/Redmond)
 - Special education spaces
 - Land

Stephanie made a motion for the Peter Kirk PTSA to endorse and support the 2/13/17 LWSD bond and two replacement levies. All in favor, no one opposed. The motion passed.

- 5. Summary of the New WA state legislative platform issues and resolutions reviewed. See meeting presentation for details.

B. Membership – Jessica and Christine

- 1. 579 members, over 100%! Earning us a PTSA award! - Perk includes MSA and app and directory. Discounts such as Wild Waves, etc.

C. Fundraising – Megan Smiley

- 1. Exceeded our fundraising goal! Matching contributions are still coming in.
- 2. Continuous opportunities to donate to the school by Amazon smiles link, PCC script cards and a new one – Ring Video Doorbell.

D. VP Enrichment – Ashley Fitzpatrick

- 1. 2nd and 3rd grade outdoor garden enrichment lessons are underway and great feedback!
- 2. BASP offerings will be coming 1st week of Dec. - Looking at STEM, ART and possibly creative writing.

E. Director of Arts and Language – Miyoko Nather

- 1. Reflections got 17 entries – more than any previous year.
- 2. Art Docent program is in full swing and images of recent projects were shared.

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F. VP Outreach - Kelly Radcliff

1. Staff Appreciation Luncheons – 2 done! Teachers happy, lots of volunteers. Next one is Jan 8th hosted by 3rd grade families.
2. Please think about helping to join this committee. See Kelly Radcliff.

G. Executive VP and Wellness – Stephanie Lecovin

1. Recycling Team Waste Audit: Collected recycling bins and King County Green Schools Program came and laid out waste and kids tracked the contamination. 96% success rate w/recycling program!
2. Halloween Candy Buy Back: Collected over 500lbs of candy. It's going to troops & homeless (Operation Nightwatch).
3. District-wide Wellness Committee Survey to coordinate with other schools' wellness committees
4. Water filters in classroom and portables

H. Directors of Communications – Tricia and April

1. Stay informed! PeachJar, Eagle Flyer, website, facebook
2. The Eagle Flyer has 46% open rate! Lots of information included! PTSA website is always up to date.
3. Emails are sent out from MySchoolAnywhere and will be assigned directly to each parent.
4. MySchoolAnywhere directory is 100% complete! Not all students will show up if the student has chosen to be private and/or they don't have the teacher assigned to their contact

I. Director of Volunteering – Wendy Alston

1. Current needs:
 - a. Vision and Hearing Screening
 - b. Special Needs Liaison
 - c. Craft-a-holic – front display case helper
 - d. Science Night Committee Chair
 - e. Carnival Games and Prizes Coordinator

J. Director of Community – Margo Wei

1. Assembly on Monday!
2. WatchDogs Happy Hour – 11/16
3. Marathon is finishing on 11/17
4. Dance Party – 2/2/18 at 6pm (at KiMS)
5. Parents Night Out - 3/17/18 at Woodmark hotel

V. Principal's Update - Monica was out sick and not able to attend meeting

VI. New Business - No new business was discussed

Meeting adjourned at 7:40pm. (Minutes by Wendy Alston, Edited by Jennifer Greenberg)