

## Flyer Submission Form for PTAs & Booster Clubs

### Information on Person Submitting Flyer

Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

### Flyer Details page

Enter title for flyer

Title: \_\_\_\_\_

Description: 2-3 sentences describing event (optional)

Description:

What schools are you targeting: \_\_\_\_\_

### Choose Duration and when to post

Choose the duration of the posting. Your flyer will be removed automatically after the time period expires.

- 1 week       2 weeks       3 weeks       1 month       2 months

You may choose to have your flyer posted immediately or on a specific date.

- Post Immediately       Specific Date \_\_\_\_\_

(Continued)

**Learn more button (optional)**

Provide a website address so that parents can quickly get more information.

Website URL: \_\_\_\_\_

**Call-to-Action Button (optional)**

The Call-to-Action Button has three options to choose from: Sign Up Now, Call Now, and Download App. You may choose **one** option

Sign Up Now URL: \_\_\_\_\_

Call Now Number: \_\_\_\_\_

Download App Link: \_\_\_\_\_

Please remember that all PTSA and Booster club flyers must be clearly marked as such. Please send this form along with a pdf of your flyer to your school Peachjar uploader if you're only targeting your school or to Chris Robison ([crobison@lwsd.org](mailto:crobison@lwsd.org)) if you're targeting other schools.